

PROPER COMPLETION OF NOTARIAL CERTIFICATE

\_\_\_\_\_ **(A)** \_\_\_\_\_ State

\_\_\_\_\_ **(B)** \_\_\_\_\_ County

Sworn to (or affirmed) and subscribed before me this day by \_\_\_\_\_ **(C)** \_\_\_\_\_.

**(D-1)** [I have personal knowledge of the identity of the principal(s)] **(D-2)** [I have seen satisfactory evidence of the principal's identity, by a current state or federal identification with the principal's photograph in the form of a(n) \_\_\_\_\_ **(D-2a)** \_\_\_\_\_ [a credible witness has sworn to the identity of the principal(s) **(D-3)** \_\_\_\_\_].]

\_\_\_\_\_ **(E)** \_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_ **(G)** \_\_\_\_\_  
Notary Public Printed Name

\_\_\_\_\_ **(H)** \_\_\_\_\_  
Date

**(F)**

SEAL
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My Commission Expires \_\_\_\_\_ **(I)** \_\_\_\_\_

- A. The state in which the notarial act was performed
- B. The county in which the notarial act was performed
- C. The name of the person (principal) whose signature is notarized (must appear in person before the notary and sign the document in the notary's presence)
- D. The manner in which in the notary verified the identity of the principal (unused verification should be marked through by notary)
  - 1. Through personal knowledge of the principal or
  - 2. By evidence of a current document issued by a federal, state, or federal or state-recognized tribal government agency that has the individual's photo and signature or a physical description of the person).
    - 2a The document that was used to identify the person (such as a NC Driver's License).
  - 3. The name of a credible witness (an impartial person known to the notary) who swears or affirms the identity of the principal. (To be used only if the principal is not known to the notary and if the principal does not have verification of his/her identity.)
- E. The notary should mark out the verification that was not used.
- F. Signature of the notary (must exactly match the name in the seal & must be by hand & in ink)
- G. Sharp, legible, permanent, and *photographically reproducible* image of the official seal (NCGS 10B-24)
- I. Printed name of the notary (must exactly match the name in the seal & may be typed or printed)
- H. The date the notarial act was performed
- I. The date the notary's commission expires

PROPER COMPLETION OF NOTARIAL CERTIFICATE

NC State

Wake County

Sworn to (or affirmed) and subscribed before me this day by Janie Applicant. ~~[I have personal knowledge of the identity of the principal(s)]~~ [I have seen satisfactory evidence of the principal's

identity, by a current state or federal identification with the principal's photograph in the form of a(n)

NC DRIVER'S LICENSE ~~[a credible witness has sworn to the identity of the principal(s)]~~

James Q. Notary  
Notary Public Signature

James Q. Notary  
Notary Public  
Wake County, NC

James Q. Notary  
Notary Public Printed Name

12/31/2010  
Date

My Commission Expires 01/12/2014